



**Hazard Communication
(HazCom)
Standard**

1. PURPOSE

This Standard describes how employees will be informed about potentially hazardous chemicals in the work environment, potential harmful effects of such chemicals and appropriate control measures that may be implemented to protect employees.

2. SCOPE

This Standard is applicable to employees of Expand Energy (EXE), its affiliates or subsidiaries performing work on Expand properties or on the company's behalf.

Contractors **shall** have their own Hazard Communication standard that meets or exceeds regulatory requirements.

3. DEFINITIONS

Chemical Inventory – A list of hazardous chemicals present at the work area.

Chemical Inventory Database – The Company's system for electronically storing and accessing SDSs.

Consumer Product – Chemicals designed for domestic, recreational, or non-commercial purposes. For example, kitchen cleaning supplies used in a workplace breakroom.

Container – Any bag, barrel, bottle, box, can, cylinder, drum, reaction vessel, storage tank or the like, that contains a hazardous chemical. For the purposes of this standard, pipes, piping systems, engines, fuel tanks, or other operating systems in a vehicle are not considered containers.

Globally Harmonized System (GHS) – An international system for the classification and labelling of chemicals.

Hazardous Chemical – Any chemical which is classified as a physical hazard or a health hazard.

Safety Data Sheet (SDS) – A document that provides detailed information about hazardous chemicals, including their properties, potential health risks, safe handling practices, and emergency procedures.

Shall – Denotes a minimum requirement to conform to the Standard. To aid the reader, "shall" requirements are identified in bold. Any deviation from a minimum requirement must be approved via the Standard Exception Form.

Should – Denotes a recommendation, or that which is advised, but not required to conform to the Standard.

System Administrator - A designated individual for each operational area that ensures SDSs are properly maintained in the chemical inventory database.

4. ROLES & RESPONSIBILITY

Supervisors

- Ensure the training requirements of this Standard are met.
- Ensure each chemical container at EXE facilities has a proper label attached and SDSs available for hazardous chemicals.
- Ensure new or updated SDSs for products are submitted to the chemical inventory database System Administrator.
- Ensure new chemicals are reviewed prior to introduction into the workplace to minimize employee exposure to hazardous chemicals.
- Ensure contractors are informed during the JSA of hazardous chemicals they may be exposed to at the EXE facility.
- Ensure appropriate personal protective equipment (PPE) is available and utilized by employees handling hazardous chemicals.

Employees

- Participate in HazCom training as required by this Standard.
- Collect SDS(s) when new chemicals are delivered to EXE facilities and submit to the chemical inventory database System Administrator.
- Ensure each chemical container at EXE facilities has a proper label attached.
- Review SDS, utilize proper PPE and safe handling precautions.

HSER

- Assist in evaluating products used in the workplace and identifying hazard controls.
 - Provide HazCom training for personnel as needed.
 - Coordinate a periodic review of the chemical inventory with operations.
 - Create and maintain SDSs for EXE produced products (e.g., condensate, natural gas).
-

**System
Administrator**

- Manages the Company's chemical inventory database by ensuring the chemical inventory is accurate, and the SDSs are properly maintained in the chemical inventory database.

5. REQUIREMENTS

5.1 IMPLEMENTATION

A System Administrator **shall** be designated for each Business Unit (BU) to ensure SDSs are properly maintained in the chemical inventory database.

Employees **shall** be able to access SDSs electronically through the chemical inventory database.

5.2 CHEMICAL INVENTORY

An inventory of all the hazardous chemicals used at EXE facilities **shall** be maintained in an electronic database. This chemical inventory database is capable of providing chemical listings and associated SDSs for each BU.

For drilling, completions, and workover operations, the service provider will provide SDSs for chemicals brought onto and used on an EXE facility or location.

Chemical inventories and SDSs **shall** be available to EXE employees.

Chemical inventories **shall** be updated whenever there is an introduction of a new chemical or a change to the current version of a chemical's SDS. Chemical inventories **shall** be reviewed annually for accuracy.

5.3 HAZARDOUS CLASSIFICATION

Chemicals are classified according to the Hazard Communication Globally Harmonized System (GHS) categories, and associated pictograms are used on labels and SDSs.

5.4 SAFETY DATA SHEETS (SDSs)

SDSs **shall** be obtained and available for each chemical that is used by EXE employees and that exhibits either a physical or health hazard. SDSs **shall** be on file for each hazardous chemical before the chemical can be used.

SDSs following the GHS format **shall** be provided by the manufacturer/importer/distributor with or before the initial shipment of the hazardous chemical(s), as well as with or before the first shipment after an SDS is updated.

New and revised SDSs **shall** be provided to the System Administrator to upload into EXE's chemical inventory database. SDSs will be maintained in EXE's chemical inventory database and accessible electronically.

5.5 CHEMICALS MANUFACTURED BY EXPAND

Each chemical manufactured by Expand **shall** have an SDS created following the GHS format. The SDS for EXE products **shall** be distributed by the HSER department when requested.

5.6 CONTAINER LABELING

5.6.1 REQUIREMENTS

Every container of hazardous chemical in the workplace **shall** be labeled, tagged or otherwise marked to indicate its contents.

Manufacturers and distributors must attach warning labels for hazardous chemicals to containers. Any chemical which does not have a proper label **shall not** be accepted by EXE.

A proper label must be consistent with information on the SDS and include the following:

- Product identifier
- Signal Word
- Hazard Statement(s)
- Pictogram(s)
- Precautionary Statement; and
- Name, address, and telephone number of the chemical manufacturer, importer, or other responsible party

5.6.2 EXEMPTIONS

A proper label is not required on:

- A portable container used for transferring material from a labeled container and only for immediate use for the employee who performs the transfer during their work shift.
- Stationary process containers (e.g., pressure vessels and piping).
- Consumer products used in frequency and volumes consistent with normal consumer use (e.g., kitchen cleaning supplies used in workplace breakroom).

5.7 MULTI-EMPLOYER WORKPLACE

- EXE requires vendors to provide SDSs for hazardous chemicals that are used/stored at the EXE work site.
- SDSs will be uploaded into the Chemical Inventory Database by the system administrator.
- All parties **shall** be informed of the labeling system being used and any precautionary measures to be taken to protect personnel during normal operating conditions and in foreseeable emergencies.

5.8 DOCUMENT STORAGE AND RETENTION

SDSs are considered employee exposure records and are to be available or archived for a minimum of 30 years from the time of the exposure or from the last day of use of that chemical.

6. TRAINING

All EXE employees who may perform work at a site containing hazardous chemicals **shall** complete Hazard Communication (HazCom) training which at minimum **shall** be provided at the time of initial assignment, annually, and whenever a new chemical hazard the employees have not previously been trained about is introduced into their work area.

Training **shall** at a minimum cover the following:

- Requirements and details of this standard
- An explanation of the labeling systems
- SDS information and their contents
- How employees can obtain the appropriate hazard information

7. AUDIT REQUIREMENTS

Audits **shall** be periodically conducted by HSER in order to confirm compliance with this Standard.

8. STANDARD EXCEPTIONS

Requirements outlined in this Standard **shall** be followed, unless a Standard Exception is filed on behalf of, and with the approval of the Operations Manager. The Company's Standard Exception Form is to be utilized to properly document any exceptions.

9. REFERENCES



HAZARD COMMUNICATION STANDARD

Document Number: HSER-SAF-EXE-STD-014
Version Number: 1.0

Effective Date: 06/30/25
Page 7 of 7

- OSHA's Hazard Communication Standard (29 CFR 1910.1200)

10. DOCUMENT CONTROL TABLE

Title: HAZARD COMMUNICATION STANDARD Communication Standard		Document Number: HSER-SAF-EXE-STD-014		
Next Review Date: 6/30/2028				
Originating Department: HSER				
Version History				
Version	Issue Date	Description	Author(s)	Approved By
1.0	06/30/2025	New Hazard Communication Standard for EXE.	Katie Rhoads	OGB