



Powered Industrial Trucks Standard

1. PURPOSE

This Standard addresses the minimum requirements regarding the use of powered industrial trucks (PIT).

2. SCOPE

This Standard is applicable to employees of Expand Energy (EXE), its affiliates or subsidiaries performing work on Expand properties or on the company's behalf.

Contractors **shall** have their own standard that meets or exceeds regulatory requirements.

3. DEFINITIONS

Certified Person - An operator who has been trained and evaluated as required by OSHA Standard 1910.178.

Competent Person – Individual identified to provide PIT training due to knowledge of applicable standards, equipment operations and workplace hazards.

Defect – Any characteristic or condition which tends to weaken or reduce the strength of the tool, object, or structure of which it is a part.

Exclusion Zone – is a designated area surrounding the operation or travel path of a PIT where entry by an unauthorized personnel is prohibited.

Powered Industrial Truck (PIT) – Any mobile power-propelled truck used to carry, push, pull, lift, stack, or tier materials.

- Both forklifts and telehandlers are examples of powered industrial trucks.
- Manlifts and scissor lifts are not considered powered industrial trucks, as these are used primarily to position persons rather than materials.
- Equipment that was designed to move earth but may also use removable forks (e.g., excavator, loader, skid steer, etc.) is not considered a powered industrial truck.

Shall – Denotes a minimum requirement to conform to the Standard. To aid the reader, “**shall**” requirements are identified in bold. Any deviation from a minimum requirement must be approved via the Standard Exception Form.

Should – Denotes a recommendation, or that which is advised, but not required to conform to the Standard.

4. ROLES & RESPONSIBILITIES

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| Supervisors | <ul style="list-style-type: none">• Provide equipment appropriate for the operating conditions and hazards associated within their designated area(s) of operation.• Confirm that powered industrial trucks are inspected and maintained per manufacturer's recommendations.• Ensure the removal of any damaged equipment that may pose a hazard until returned to a safe operating condition.• Assign employees with valid certification to operate powered industrial trucks.• Coordinate training and evaluations for employees who will be operating powered industrial trucks. |
| Employees | <ul style="list-style-type: none">• Operate only powered industrial trucks for which they have been specifically trained and certified.• Maintain valid certification and notify Supervisor of the need for retraining prior to the expiration date.• Inspect equipment prior to use and document using electronic mobile equipment inspection form or equivalent.• Perform job safety analysis (JSA) as needed prior to equipment usage.• Notify supervisors of all maintenance and repair issues affecting the safety of the vehicle. (Tag out the equipment immediately following the discovery of the issue.)• Remove any damaged equipment from service that may pose a hazard until returned to a safe operating condition.• Comply with safe operational use requirements and follow prescribed maintenance programs. |
| Spotter | <ul style="list-style-type: none">• Utilize agreed upon signals or communication methods with operator of PIT.• Maintain line of sight and communication with operator.• Maintain a safe position relative to the material being handled.• Utilize Stop Work authority as necessary. |
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HSER

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- Provide guidance and oversight for the safe operating procedure of powered industrial trucks.
 - Assist with and coordinate instruction and training of employees designated to operate powered industrial trucks.
 - Maintain and update powered industrial truck training records.
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5. REQUIREMENTS

5.1 MINIMUM EQUIPMENT LIST

EXE owned, leased, and/or operated powered industrial trucks **shall** be equipped with:

- Backup alarm
- All forklifts equipped with, at minimum, a backup camera
- Auxiliary lighting for nighttime operation
- Seatbelts specified by the manufacturer
- Horn or other sound-producing device
- Fire extinguisher
- Vehicle placard with applicable lifting capacity chart(s)
- Manufacturer approved attachments
- Overhead guard for protection against falling objects (Note: If there is no overhead protection on PIT, hard hat is required.)

5.2 EQUIPMENT OPERATION

Operators **shall** have a valid certification and be able to present a copy if requested.

A complete check in/check out when using the PIT as required by site supervision.

Pre-Use Inspection **shall** be completed by the first user prior to each shift if the PIT is used (use electronic Mobile Equipment Inspections form or equivalent).

All defects **shall** be noted, tagged out of service, evaluated, and corrected in a timely manner appropriate for the defect.

Where it is difficult for the operator to maintain the visual clearance around the equipment during work activities, a spotter **shall** be designated to observe clearances for the operator. If line of sight or communication with the spotter cannot be maintained, the work **shall** be suspended.

Use of PITs are limited to the site or limit of disturbance (LOD) unless deemed necessary by site supervision.

When the powered industrial truck is parked, the parking brake **shall** be set, forks lowered to ground, controls neutralized, and power shut off. Equipment parked on inclines **shall** have the wheels chocked and the parking brake set.

Additionally, the following precautions **shall** be observed when operating a PIT:

- The operator **shall** wear a seatbelt.
- The operator **shall not** use a cell phone.
- The operator **shall** be fully inside the cab when the PIT is in motion.
- Passengers **shall** be prohibited (unless the PIT is designed by the manufacturer to carry passengers).
- Proper attachments **shall** be used for the load being lifted.
- Slings or rigging **shall not** be suspended from PIT forks.
- Loads **shall** be kept close to the ground with the weight properly distributed.
- The mast or top of the load **shall not** be operated within 10 feet of an overhead power line.
- Fork adjustment conducted per standard operating procedure (SOP) or manufacturer recommendations.
- Exclusion zones **shall** be established when appropriate.

6. TRAINING

Pit operator certification **shall** include PIT training and evaluation conducted by a Competent Person. The training program content **shall** include:

- Overview of the PIT Standard and related safety and OSHA requirements (29 CFR 1910.178(l)(3))
- Pre-use inspection form
- Evaluation of the operator's effectiveness with their assigned equipment

Trainees **shall** only operate a PIT to acquire initial on-the-job training skills under the direct supervision of a Competent Person.

Once the initial training and evaluation have been successfully completed, the certification **shall** include the name of the operator, the date of the training, the date of the evaluation, the name of the person(s) performing the training or evaluation, and the class of PIT certification.

An evaluation of each PIT operator's performance **shall** be conducted at least once every three (3) years by a Competent Person.

Refresher training **shall** be completed when:

- The operator has been observed operating in an unsafe manner.
- The operator has been involved in an accident.
- The operator received an evaluation that reveals unsafe operation.
- The operator is assigned to drive a different type of PIT.
- A workplace change that could affect safe PIT operation.

7. AUDIT REQUIREMENTS

Audits **shall** be periodically conducted by HSER in order to confirm compliance with this Standard.

8. STANDARD EXCEPTIONS

Requirements outlined in this Standard **shall** be followed, unless a Standard Exception is filed on behalf of, and with the approval of the Operations Manager. The Company's Standard Exception Form is to be utilized to properly document any exceptions.

9. REFERENCES

- OSHA 29 CFR 1910.178 Powered Industrial Trucks
- Electronic Mobile Equipment Inspections Form or equivalent
- Electronic PIT/Forklift Operator Evaluation Form

10. DOCUMENT CONTROL TABLE

Title: Powered Industrial Trucks Standard		Document Number: HSER-SAF-EXE-STD-003		
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1.1	05/14/2026	New Standard for EXE.	Katie Rhoads	OGB